

MEMORANDUM FOR: Director of Central Intelligence

FROM:

SUBJECT: Naval District Washington Summer Evening Review
20 July.

1. Alternatives for reception or dinner prior to Evening Review:

- a. Stand-up Finger Tip Buffet
~~\$3.95 per person.~~ Includes Steamship Round of Beef, Sliced Ham, Meat Salad Spread and Crackers, Deviled Eggs, Potato Chips and Dip, Cheese Tray, Relish Tray, Mixed Nuts - replenished for 1 1/2 hours. Drinks - Open Bar - Approx \$2.50 per person
or Fruit Punch Bowl \$10, Champagne \$30 (serves approx 30 people). Plus 15% service charge.

*Sliced Beef
Sliced Turkey*

- b. Sit-down Dinner
New York Sirloin Steak \$7.25 per person.
Chateaubriand \$7.75 per person.
Breast of Chicken Cordon Bleu \$6.00 per person.
Beverage extra.

- c. Reception at O'Club or Naval Museum
Catered by O'Club
100 people approx \$250
150 people approx \$333
200 people approx \$460
Includes - Cocktail Meat Balls, Pigs-in-a-Blanket, Finger Sandwiches, Potato Chips and Dip, Cold Canapé, Fruit and Champagne Punch.

2. Alternative Guest Lists:

- a. NFIB plus other principals - 36, Tab A.
- b. Deputy Directors plus CIA Deputies - ~~36~~, asterisks of Tab B.
- c. IC Staff and CIA Deputy Directors and Department Heads - 160, Tab B.

red circles

3. Cost

a. Stand-up Finger Tip Buffet

36 - with open bar approx \$260

- with fruit & champagne punch approx \$200

160 - Too much

b. Sit-down Dinner

36 - approx \$250 + \$100 for cocktails & wine = \$350

160 - Too much

c. Reception - catered by O'Club

36 - approx \$115

160 - approx \$333

4. Recommend Stand-up Finger Tip Buffet with Fruit and Champagne Punch looking for a guest list of 25 - 36 with following priority:

a. NFIB plus principals (Tab A)

b. Deputy Directors plus CIA Deputies

5. Schedule

1900 Reception/Dinner

2030 Guests proceed to special guest section

2040 Gathering Music (U.S. Navy Concert Band)

2100 Admiral Turner and Adm Carnahan seated

-Music and Visual Display

-Drill Team

-Sea Chanters

-Pass in Review

2200 Ceremony Concludes

Very Respectfully,



STAT

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Director of Intelligence and Research
Department of State, Room 6531

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Department of Defense
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4328 Main Treasury Building

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Room 4026, J.E. Hoover Building
Washington, D. C. 20535

NFIB Service Intelligence Observers

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Assistant Chief of Staff for Intelligence
Department of the Army

Rear Admiral Donald P. Harvey
Director of Naval Intelligence
Department of the Navy

Major General Eugene F. Tighe, Jr.
Assistant Chief of Staff, Intelligence
Department of the Air Force
Washington, D. C. 20330

$$\begin{array}{l} \textcircled{15} \times 2 = 30 \\ 18 \times 2 = \underline{\underline{36}} \end{array}$$

PRC(I) Principals

The Honorable Charles W. Duncan, Jr.
Deputy Secretary of Defense
Washington, D. C. 20301

The Honorable David L. Aaron
Deputy Assistant for National Security Affairs
The White House
Washington, D. C. 20500

The Honorable Philip C. Habib
Under Secretary for Political Affairs
Department of State

Dr. Charles W. Cook
Deputy Under Secretary of the Air Force
(Space Systems)
Pentagon

Dr. Cook is not considered
an NFIB Principal, but is
always invited as though
he were....

Dr. Zbigniew Brzezinski
Assistant to the President for National Security Affairs
The White House
Washington, D. C. 20500

Plus

Adm & Mrs T.

OACI & Mrs

O/OCI/IC & Mrs

O/OCI/NI & Mrs

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